

Bookings, Cancellations & Conditions

Booking procedure and payment

Please go to our online Registration Form:

<https://ifspanish.com/en/inscripcion-cursos-intensivos/> and follow the instructions you will find under “General Terms and Conditions”. We advise to send the bookings in time (at least 2 weeks in advance), especially when booking any type of accommodation. We will make all possible efforts to match bookings received at a shorter notice, but it will always depend on availability of places.

Cancellations

- For cancellations received more than 20 days in advance to the starting date, all payments made will be refunded.
- For cancellations received between 19 and 7 days in advance, all payments made will be refunded, excluding the deposit (150 €), which will be used as administration expenses.
- For cancellations received less than 7 days in advance, a 50% of all payments made, excluding the deposit (150 €), will be refunded.
- No refunds will be made to students leaving the course after it has started,.
- All cancellations must be notified in written. All banking costs incurred will be deducted from the refund.

Course Conditions

The minimum number of students per class in the Intensive Courses and the Spanish + Work Experience course is 3. If there are fewer than 3 students in a class, the number of teaching hours will be reduced as follows:

Lessons received per week in case of less than 3 students per class	
Intensive Course 15	7,5 hours
Intensive Course 20	12,5 hours
Intensive Course 20+5	12,5 group hours + 5 private hours